

# Annual Meeting of Council

## OUTSIDE BODIES

18 May 2009

### BOROUGH COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

The various Bodies listed in Sections 1, 2 and 3 below have requested the Council to appoint persons to represent the Borough Council on the said bodies.

Notes: The Council resolved on the 21<sup>st</sup> of April 2008 that, so far as is practical,

- 1) more senior Members should be appointed to represent the Council on significant bodies, such as the Leader on Regional bodies, and relevant Portfolio Holders as relevant to their Portfolios;
- 2) other relevant Members should be appointed as befits their position / interests / Ward responsibilities, etc., for example an Astwood Bank and Feckenham Ward Member on bodies with a rural interest.

### SECTION 1: LOCAL GOVERNMENT ASSOCIATED APPOINTMENTS

Body	2008/09 Representative(s)	Notes / Terms	APPOINTEES
Association of Public Service Excellence (APSE)	<b>Cllr B Clayton</b>	1 representative (must be a Councillor) Term : 1 year  <b>No liability issues identified.</b>	<b>Cllr B Clayton</b>
Local Government Association & General Assembly	<b>Cllr Gandy</b>	1 Representative for 2009/10 (must be a Councillor) Term : 1 year <b>No liability issues identified.</b>	<b>Cllr Gandy</b>
Local Government Association – Rural Commission	<b>Cllr Chalk</b> (& John Staniland, Director)	1 Representative (must be a Councillor – normally an Astwood Bank & Feckenham Ward Member) (plus 1 Council Officer) Term : 1 year <b>No liability issues identified.</b>	<b>Cllr Chalk</b>
Local Government Association – Urban Commission	<b>Cllr Braley</b> (& John Staniland, Director)	1 Representative (must be a Councillor) (plus 1 Council Officer) Term : 1 year <b>No liability issues identified.</b>	<b>Cllr Braley</b>

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<p>Local Government Information Unit</p>	<p><b>Leader (or his/her nominee)</b></p>	<p>1 Representative (must be a Councillor)  Term : 1 year  <b>No liability issues identified.</b></p>	<p><b>Cllr Gandy</b></p>
<p>West Midlands LGA - Association Council;  <b>and</b>  West Midlands Regional Assembly Ltd (WMRA)</p>	<p><b>Cllr Gandy (alternate – Cllr Braley)</b></p>	<p>1 Nomination (CHANGED REQUIREMENTS: must now be the Leader of the Council, by virtue of his/her position.)  A formal “Alternate” is also to be <u>nominated by the Leader</u> to attend meetings of WMLGA and WMRA in absence of the principal representative.  Term : See notes below.  <b>No liability issues identified.</b>  <b><u>West Midlands LGA</u></b>  <b>Subject to approval at their AGM on 8 July 09, the WMLGA will move to a single regional organisation, fusing together the WMLGA with the West Midlands Leaders Board. Nominees from member Councils will automatically be the Leaders of those Councils, each with a nominated “alternate”. Nominations made at this Council’s AGM will role forward to the WM Leaders Board after the 8 July if proposals for the merge are approved.</b>  <b><u>West Midlands Regional Assembly (WMRA)</u></b>  <b>The WMRA has been abolished and will cease to function in March 2010. The Assembly will, however, continue to meet into the near future and nominees are still required for this year. The Council has been asked to consider, in so</b></p>	<p><b>Cllr Gandy (alternate – to be nominated by the Leader - Cllr Braley)</b></p>

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		<p>far as possible, rolling forward existing nominations (Cllr Gandy / Cllr Braley “alternate”) to avoid additional complication.</p>	
<p>WMLGA – Steering Group for Member Development in the Region.</p>	<p><b>Cllr MacMillan</b></p>	<p>1 Nomination</p> <p>To act on behalf of the Council in relation to WMLGA - supported Member Development-related positions.</p> <p>Term : 1 year</p> <p><b>No liability issues identified.</b></p>	<p><b>Cllr MacMillan</b></p>
<p>WMRA Strategy Advisory Panel</p>	<p><b>(New)</b></p> <p><b>The Panel has replaced the Regional Housing and Regional Planning Partnerships which no longer exist.</b></p>	<p>2 Nominations required.</p> <p>Must be Councillors.</p> <p>The Panel will advise on Planning, Transport, Housing and Environment issues, therefore Members with these types of portfolios would be appropriate.</p> <p>The Panel will meet on an “as required” basis.</p> <p>Term: 1 year</p> <p><b>In line with other WMRA nominations, not considered to have any liability issues.</b></p>	<p><b>Cllrs B Clayton and MacMillan</b></p>

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### SECTION 2: PARTNERSHIP APPOINTMENTS

Body	2008/09 Representative(s)	Notes / Terms	APPOINTEES
Local Area Transport Forum (Formerly the Bus Quality Partnership)	<b>Cllrs Pearce, Smith, Taylor* and Thomas</b>	4 representatives  (must be Councillors)  Term : RBC - 1 year (no term specified by BQP).  <b>No liability issues identified.</b>	<b>Cllrs Quinney, Smith, Taylor and Thomas</b>
Health Overview & Scrutiny Committee (Worcestershire County Council)	<b>Cllr Banks</b>	1 representative  Term : 1 year  <b>Liability issues to be determined but <u>unlikely to be an issue.</u></b>	<b>Cllr Banks</b>
Joint Members & Officers Integrated Transportation Forum (Worcestershire County Council)	<b>Cllr Pearce</b>	1 Councillor Representative  Term: 1 year.  <b>Liability issues to be determined but <u>unlikely to be an issue.</u></b>	<b>Cllr Pearce</b>
Local Access Forum (Worcestershire County Council)	(Membership to comprise 1 County Council Member; one Member drawn from North District Councils = Bromsgrove, Redditch or Wyre Forest; and one Member drawn from the Southern Districts = Malvern Hills, Worcester or Wychavon.	1 nomination for further election (must be a Councillor)  Term : 1 year  ( <u>Note</u> : Would be beneficial if the representative had a keen interest in countryside access and recreation issues.)  <i>Redditch BC 2004/05</i> <i>Bromsgrove 2005/06</i> <i>Wyre Forest 2006/07</i> <i>Redditch BC 2007/08</i> <i><u>Bromsgrove 2008/09</u></i> <i>Wyre Forest 2009/10)</i>  <b>Liability issues to be determined. No information to hand at present time. <u>Unlikely to be an issue.</u></b>	No RBC nomination required for 09/10.

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Corporate Parenting Steering Group (Worcestershire County Council)	<b>Cllr Banks</b>	1 RBC Representative (elected) Until next RBC Annual Meeting. (Monthly meetings – approx. 2 hrs each time – generally Friday mornings – 9.30 start) <b>No liability issues identified.</b>	<b>Cllr Banks</b>
North Worcestershire Care & Repair Agency Advisory Board	<b>Cllr B Clayton</b>	1 RBC Representative (elected) Until next RBC Annual Meeting. (Normally to be Housing Portfolio Holder) <b>Liability issues to be determined. No information to hand at present time. Unlikely to be an issue.</b>	<b>Cllr B Clayton</b>
Redditch Community Safety Partnership (Lead Officer – A Heighway)	<b>Cllrs Brunner and Hartnett</b>	2 Representatives (must be Councillors - normally including the relevant Portfolio Holder) Term : 1 year <b>No liability issues identified.</b>	<b>Cllr Brunner and W King</b>
Redditch Partnership Board (Lead Officer – K Dicks / S Hanley?)	<b>Cllrs Gandy and R King</b> K Dicks / S Hanley?	2 Representatives (must be Councillors) + 1 Officer Term : 1 year <b>No liability issues identified.</b>	<b>Cllrs Gandy and R King</b>
Community Children & Young Persons Forum (WCC)	<b>Cllrs Brunner and Taylor</b>	2 Representatives (must be Councillors) Term : 1 year <b>No liability issues identified.</b>	<b>Cllrs Brunner and Taylor</b>
Redditch Children's Centres Advisory Board  (see below) (previously Sure Start Management Group)	<b>Cllrs Banks</b>	1 Representative (must be a Councillor) Term : 1 year  (see below) <b>Draft Terms of Reference (still to be advised if agreed) are available on request.</b>	<b>Cllr Banks</b>

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(Contact Officer: Judith Willis)		<b>Informally advised that there are unlikely to be any liability issues for members of the Advisory Board.</b>	
Town Centre Partnership (Lead Officer – Ruth Bamford)	<b>Cllrs Boyd-Carpenter, A Clayton MacMillan and Taylor</b>	4 Representatives (must be Councillors) Term : 1 year <b>No liability issues identified.</b>	<b>Cllrs A Clayton, Gandy, Hunt and MacMillan</b>
Waste Management Forum (Lead Officer – Guy Revans)	<b>Cllr MacMillan (substitute Cllr Fry)</b>	1 representative + 1 substitute (must be Councillors) Term : 1 year <u>Note</u> : Meets Friday <u>mornings</u> - 4 times per year <b>No liability issues identified.</b>	<b>Cllr B Clayton (substitute Cllr Fry )</b>
Worcestershire Hub Board	<b>Cllrs Braley and R King</b>	2 Nominations (must be Councillors – could be relevant Portfolio Holder and / or Member Champion.) Term: 1 year to AGM 2010 <u>Daytime</u> meetings at County Hall. <b>There appear to be no issues of liability.</b>	<b>Cllrs Braley and R King</b>
Worcestershire Partnership – Economy & Transport Theme Group – Member Reference Group (Worcestershire County Council)	<b>Cllr MacMillan</b>	1 representative (must be a Councillor) Term: 1 year <u>Note</u> : Would be beneficial if the representative has a keen interest in Economic Development and Tourism – possibly relevant Portfolio Holder ex officio.) <b>Terms of Reference awaited but unlikely to be any liabilities.</b>	<b>Cllr MacMillan</b>
Worcestershire Partnership – Community Safety Member Reference Group (Worcestershire	<b>Cllr Brunner</b>	1 Representative (must be a Councillor) Term: 1 year. <u>Note</u> : Would be beneficial if the representative had a keen interest in Community Safety – possibly the relevant Portfolio Holder ex officio.)	<b>Cllr Brunner</b>

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County Council)		<b>Terms of Reference provided and available on request. Unlikely to be any liabilities.</b>	
Worcestershire Summer Floods 2007 Joint Scrutiny Task Group (WCC)	<b>Cllr Chalk (Sub – Cllr Fry)</b>	<p>1 Member representative, plus 1 Substitute Member Representative.</p> <p>Term: Until monitoring of the outcomes of the Scrutiny Task Group (WCC) is completed. Anticipated first monitoring review meeting is December 09.</p> <p><b>Note: For continuity it is suggested that Cllr Chalk continue as the Council's representative.</b></p>	<b>Cllr Chalk (Substitute - Cllr D Smith)</b>
Worcestershire Tailoring Equality & Diversity Strategy (TEDS) – Project Steering Group	<b>Cllr R King</b>	<p>1 elected Member representative.</p> <p>There may be outstanding issues about the scope of this role and the authority still required to enable the Council's representative to act on its behalf.</p> <p>Further formal decisions may be required.</p>	<b>Cllr Pearce</b>

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### SECTION 3 : OUTSIDE BODIES – GENERAL

Body	2008/09 Representative(s)	Notes / Terms	APPOINTEES
Age Concern Redditch & District Board	<b>Cllr Pearce</b> *CX authorised to appoint Officer representative.	1 Councillor (plus 1 Officer *) Term : 1 year <b>Liability still to be determined.</b> <b>Still awaiting details and clarification on nature of representation.</b>	<b>Cllr Quinney</b>
Feckenham Education Endowment (Blue Coat School)	<b>Mr A Price</b> (end of term)	1 Representative (Need not be a Councillor) Term: 4 years to AGM 2013 No specific information on nature of representation or liabilities but letter confirming limited annual funds available for donation and capital invested with the Charities Commission. Regular financial advice taken and auditing of accounts.	<b>Mr A Price</b>
Federation of British Cremation Authorities (FBCA) – Executive Committee	<b>Cllr Chalk</b> (end of term)	1 representative (must be a Councillor) (Appointments will be decided at their Annual General Meeting in Sept.) Term : 3 years to AGM 2012 <b>No liability issues identified.</b>	<b>Cllr Chalk</b>
Health and Safety Committee	<b>Cllr A Clayton</b>	1 Member representative (to reflect new corporate Health & Safety Requirements.) Term: 1 year An internal RBC Officer meeting with Member representation / <u>daytime</u> meetings. <b>No liability issues.</b>	<b>Cllr A Clayton</b>



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Redditch Access for Disabled Group	<b>Cllrs Field and Hunt</b>	2 Representatives (Must be Councillors) Term : 1 year <b>Advised advisory &amp; representative only, no decision-making role.</b> <b>No liability issues identified.</b>	<b>Cllrs Field and Hunt</b>
Redditch Arts Council	<b>Cllrs Anderson, W King and Pearce</b>	3 Representatives (Must be Councillors) Term : 1 year <b>No liabilities identified / unlikely to be any liabilities.</b>	<b>Cllrs Hopkins, W King and Pearce</b>
Redditch Community Relations Council	<b>Cllr Hunt</b> (+ 5 vacancies)  <b>Mrs D Dudley</b> <b>Mr R Passingham</b> <b>Mr A Wharrad</b>	9 Representatives (6 elected and 3 non-elected Representatives). Nominations should not include the Mayor who is a Member ex officio*. Term : 1 year <b>Liability still to be determined - no information provided by CRC.</b>	<b>6 vacancies</b>  <b>Mrs D Dudley, Mr R Passingham and Mr A Wharrad</b>
Redditch One World Link Executive Committee	<b>2 vacancies</b>  <b>Mrs D Dudley</b>	4 Representatives (2 Councillors, 1 Council Officer and 1 non-elected Representative) Nominations should not include the Mayor who is a Member ex officio*. Term : 1 year <b>Liability appears to be limited, provided there are no breaches of duty or trust.</b>	<b>Cllrs Banks and A Clayton</b>  <b>Mrs D Dudley</b>
Redditch Play Council	<b>Cllrs Anderson, Field, W King and Taylor *</b>  <b>Mrs S Anderson</b> (1 non-elected rep. vacancy)	6 Representatives (4 elected and 2 non-elected Representatives) Term : 1 year To represent the Borough Council.	<b>Cllrs Anderson and Field and 2 vacancies</b>  <b>Mrs D Dudley and 1 vacancy</b>

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		<b>No issues of liability identified.</b>	
<p>Redditch Trade Justice Network (links with Redditch One World Link (ROWL))</p>	<p><b>Cllr B Clayton and Taylor</b></p>	<p>1 representative / group of Members (no limit imposed). Term: 1 year. (It would be beneficial if nominee(s) had an interest in Fair Trade and would be willing to work alongside the Group to further the aims and objectives of a Fair Trade Town.) Details of the Goals for a Fair Trade Town available on request. <b>Details on nature of representation and liability issues still to be determined.</b></p>	<p><b>Cllr B Clayton and Taylor</b></p>
<p>Reserve Forces and Cadet Association (RFCA) (formerly known as TAVR)</p>	<p><b>Cllr Boyd-Carpenter</b></p>	<p>1 representative (Must be a Councillor) Term: 1 year <b>No known liabilities – all matters of finance and liability dealt with via other RFCA Committees on which Council representative would play no part.</b></p>	<p><b>Cllr Anderson</b></p>
<p>Smallwood Almshouses Trust</p>	<p><b>Cllr Fry</b> (to AGM 2009)</p>	<p>1 Nomination (must be a Councillor). Term: 4 years <b>Nature of representation: to represent the Borough Council but note Trustee status.</b> <b>No indemnity referred to. Liabilities of Trustees therefore presumed to be governed by Charities legislation.</b></p>	<p><b>Cllr Fry</b></p>
<p>Tardebigge Relief in Need and Sickness Charity</p>	<p><b>Cllr Boyd-Carpenter (position now vacant)</b> (to AGM 2010) <b>Cllr Chalk</b> (to October 2011)</p>	<p>(2 Representatives - (Must be Councillors) Term : 4 years. <b>The Charity is governed in accordance with the Charity Commission Scheme and strict rules apply.</b></p>	<p><b>Cllr Norton</b></p>

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<p>Traffic Penalty Tribunal (Civil Parking Enforcement)</p>	<p><b>Cllr Braley</b> <b>(Deputy – Cllr Cookson)</b></p> <p><b>Appointed by Council on 8 Dec 08.</b></p>	<p>1 Representative plus 1 Deputy (must be Councillors)</p> <p>Term: No information provided.</p> <p><b>No liabilities identified / unlikely to be any liabilities.</b></p> <p><b>Note: Representation on this Tribunal commenced February 2009. Council can, if it wishes, choose to regularise the representation on this Body on an annual basis at each AGM or continue with the current membership until further notice.</b></p>	<p><b>Cllr Braley</b> <b>(Deputy – Cllr Cookson)</b></p>
<p>Where Next Association</p>	<p><b>Cllr B Clayton</b></p>	<p>1 Representative (must be a Councillor)</p> <p>Term : Until next Annual Council meeting).</p> <p>Nature of representation: to represent the Borough Council.</p> <p><b>Liability appears to be limited.</b></p>	<p><b>Cllr B Clayton</b></p>
<p>Worcestershire Racial Equality Council</p>	<p><b>Cllrs Shurmer &amp; R King</b></p>	<p>2 Representatives (need not be Councillors)</p> <p>Term : 1 year.</p> <p>Nomination to be put forward to Annual Meeting of the WREC.</p> <p><b>Nature of representation: to represent the Borough Council and liability appears to be limited to £1.</b></p>	<p><b>Cllr Shurmer</b></p>

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### SECTION 4: REQUESTS FOR NOMINATIONS TO OTHER OUTSIDE BODIES

The organisations listed below have requested Council nominations \* primarily to represent, and act on behalf of, the organisation concerned, rather than the Council.

\* The "Appointment" is made by the organisation itself, not by the Council.

Body	2008/09 Representative(s)	Notes / Terms	NOMINEES
Redditch CAB (Citizens' Advice Bureau) Management Committee	<b>No elected member / non-elected nominations 2008/09.</b>	3 Nominations (2 elected and 1 non-elected Representative) Term : 1 year Nature of representation: to primarily represent the Organisation and not the Borough Council. <b>Issues of liability. There is a financial liability if the Trustee Board is shown to have acted negligently.</b>	<b>No elected member / non-elected nominations 2008/09.</b>
Redditch Co-operative Homes	<b>Cllr Banks, Boyd-Carpenter, Cookson *, Hartnett and Pearce.</b> [The Council has agreed that ideally representation will be proportional: 5= 3+2 OR 2+2+1]	5 Nominations (must be Councillors) Term : 1 year Nature of representation: to primarily represent the Organisation and not the Borough Council. <b>Liability appears appear to be limited providing there are no breaches of duty or trust.</b>	<b>Cllr Banks, Chance, Hartnett and Hopkins and 1 vacancy.</b>

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### **NOTES:**

- 1) This list does not include all Council appointments to outside bodies, since some are made at other times during the year, or less frequently than once per year.
- 2) Nominations marked “Not required” because current memberships are mid-term, may still be reviewed if the Council wishes, and may clearly need to be reviewed where Council membership has changed.
- 3) The Council has delegated authority to the Chief Executive to make Officer appointments as appropriate; and to fill Member vacancies, in consultation with Party Group Leaders, where the Council has agreed which party(ies) is/are due which places.
- 5) This list does not contain reference to places on those bodies which are occupied by the Mayor by virtue of his/her official capacity, namely:-

**Redditch Community Relations Council – President**

### **Twinning Bodies:**

**Redditch One World Link (ROWL - Mtwara Twinning) – President**

**Friends of Auxerre (FoA) – President**

**Friends of Gruchet-le-Valasse (FrOG) – President.**